

BOARD MEETING  
AGENDA  
Cheatham County Board of Education

August 2, 2022

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Christina Gilliam, John Patrick, Tim Ray, James Gupton, John Louallen, and David Risner
5. Approval of Agenda
6. Presentations, Awards, and Recognitions
7. Public Forum – Opportunity for Community to Address Board (Maximum thirty [30] minutes)
8. School Improvement Plan (SIP) Goal Update: KSES Principal Dr. Lucas Winstead
9. Executive Committee
10. Five Year Plan: Tim Adkins/ Claudette Fizer  
  
ESSER Funding Update– Dr. Cathy Beck
11. Elected Officials – Opportunity for Elected Officials to Address Board
12. Consent Agenda:
  - A) Minutes: July 7, 2022
  - B) Approve for tenure:
  - C) Disposal of surplus equipment/materials:
    - 1) HMS Principal Fowler requests permission to discard an old broken oven and multiple textbooks they have not been able to sell. She would like to donate them to the community.
  - D) School fees:

E) School/Principal request:

13. Budget and Finance:

A) Health Insurance Rates FY 23

B) Budget 141 FY23 Revised Budget

14. Old Business:

15. New Business:

A) Revise on first reading Policy 4.101 Instructional Standards

Line 12 shall read: Any complaints regarding the above shall be submitted per board policy 4.402.

B) Revise on first reading Policy 4.212 Virtual Education Program

Beginning line 1 shall read: 2. Continuity of educational service for students who are homebound<sup>4</sup>;

3. Continuity of educational service for students who are quarantining<sup>5</sup>;

4. Continuity of educational service for students enrolled in an alternative school<sup>6</sup>; or

5. Continuity of educational service when the district utilizes remote instruction due to dangerous or extreme weather conditions, a serious outbreak of illness affecting or endangering students or staff, or during the administration of end of course examinations or other examinations as allowed per state law<sup>7</sup>.

Page 2, line 7 shall read: 2. Students participating in synchronous virtual instruction;

Line 8 shall be renumbered to 3.

Line 10 shall be renumbered to 4.

Beginning line 20 shall read: ENROLLMENT AGREEMENT

The Director of Schools shall work with the Board's attorney to draft an enrollment agreement for students from other school districts that want access to virtual education program courses.

C) Revise on first reading Policy 4.403 Reconsideration of Textbooks and Instructional Materials Descriptor Code shall be changed to 4.402.

Beginning line 1 shall read: If a complaint is filed by a parent/guardian, employee, or student regarding textbooks or instructional materials, this process is to be followed:

Line 9 shall read: 2. Request the complainant to submit a formal Request for Reconsideration of Textbooks and Instructional Materials form.

Beginning line 14 shall read: 4. Keep challenged materials available for use during the reconsideration process. The materials shall be removed immediately if they:

a. Were created to align exclusively with Common Core; or

b. Are marketed or otherwise identified as Common Core textbooks or instructional materials.

5. Upon receipt of the complete form, the principal shall notify the Director of Schools.

6. The principal shall request review of the challenged materials by an ad hoc materials review committee within sixty (60) working days. The review committee is appointed by the principal

and includes representatives from classroom teachers, one or more parents, and may include one or more students. The principal will inform the Director of Schools of the review committee's progress.

Line 32 shall be renumbered to 7.

Line 33 shall read: a. Read, view or listen to the contested material in its entirety;

Line 36 shall read: d. Complete the appropriate Checklist for Reconsideration of Textbooks and Instructional Materials, judging the material for its strength and value; and

Page 2, line 4 shall be renumbered to 8.

#### D) Revise on first reading (new) Policy 4.403 Library Materials

Policy shall read: General

The Director of Schools/designee shall be responsible for library collection development. Library materials shall be reviewed to ensure the content aligns with state law.<sup>1</sup> The library collection shall adhere to the following criteria: 1. Materials shall be suitable for and consistent with the educational mission of the school; 2. Materials shall be appropriate for the age and maturity levels of the students who may access them. The determining factor will be based on an assessment of any mature themes or content (i.e., violence, sexual content, vulgar language, substance abuse);

3. Materials shall contain literary, historical, and/or artistic value and merit; and 4. The collection as a whole shall offer a variety of viewpoints.

The Director of Schools/designee shall be responsible for periodically reviewing the district's library collection in line with these established standards.

#### **COMPLAINTS**

If a complaint is made by an employee, student, or parent/guardian, this process is to be followed: 1. Inform the complainant of the selection procedures and make no commitments.

2. Request the complainant to submit a Request for Reconsideration of Library Materials form.

3. Inform the principal (and other appropriate personnel).

4. Keep challenged materials available for use during the reconsideration process.

5. Upon receipt of the completed form, the principal shall notify the Director of Schools.

6. The principal shall request review of the challenged materials by an ad hoc materials review committee within sixty (60) days. The review committee is appointed by the principal and includes certified library media personnel, representatives from classroom teachers, one or more parents, and may include one or more students. The principal will inform the Director of Schools of the review committee's progress.

7. The review committee shall take the following steps after receiving the challenged materials:

a. Read, view, or listen to the contested material in its entirety;

b. Check general acceptance of the material by reading recognized and evaluative reviews;

c. Determine the extent to which the material supports the educational mission of the school;

d. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the material for its strength and value; and

e. Present recommendation to principal for further action and to the Director of Schools for purposes of information.

8. If the complainant desires further action after receiving the recommendation of the committee and the decision of the principal, an appeal may be made to the Board.

E) Revise on first reading Policy 4.406 Use of the Internet

Line 17 shall read: 4. A uniform signature block for use by all district employees; and

Line 19 shall be renumbered to 5.

Line 23 shall read: Damaging computers, computer systems, or computer networks;

Page 2, line 10 shall read: Damaging computers, computer systems, or computer networks;

Page 3 line 7 shall read: Prohibiting and preventing a use from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors;<sup>4</sup>

Line 19 shall read: Complaints alleging a violation of the internet safety measures shall be submitted to the Director of Schools/Designee. All complaints shall be reviewed to determine how to appropriately respond.

Page 4, line 4 shall be numbered as 1.

Line 9 shall read: 2. District staff are prohibited from accessing personal social networking sites on school computers or during school hours, except for legitimate instructional purposes.

Line 11 shall be numbered 3.

Line 14 shall read:

VENDOR CONTRACTS<sup>3</sup>

Prior to entering into any contract for the provision of digital or online materials created or marketed for kindergarten through grade twelve (K-12), the district shall obtain an assurance that the vendor shall adhere to state law. This determination includes ensuring that the vendor filters, blocks, or otherwise prevents access to pornography or obscenity and verifying that the technology prevents a user from sending, receiving, viewing, or downloading materials that are harmful to minors.

F) Revise on first reading Policy 6.200 Attendance

Line 17 shall read: 4. A uniform signature block for use by all district employees; and

Line 19 shall be renumbered to 5.

Line 23 shall read: Damaging computers, computer systems, or computer networks;

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G) SDHA Panel 2022/23 SY

- Judy Bell, Chair
- Shelley Duke
- Administrators – rotation
- Tara Watson/ Stacy Brinkley - alternates

16. Brief comments from Board Members

17. Announcements

18. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

Teri Hudson, Board of Education Payroll, thirty-one years' experience, 10/31/22

B. Administrative Positions approved:

C. Leave of Absence approved:

James Mitchell, HHS faculty/AD, 8/5/22 – 3/24/23

Lori Reddick, Transportation Pogram bus driver, 8/5/22 – 8/22/22

D. Resignations approved:

Angela (Brown) Huffman, PVES faculty, 5/27/22

Alanna Bonnell, ECES faculty, 5/27/22

Joshua Stuart, Technology computer technician, 8/5/22

Larry Bennett, District SpEd behavior consultant, 5/27/22

Olivia McKown, CMS faculty, 5/27/22

Ashley Oelschlager, PVES baby daycare, 7/1/22

Emily Ensminger, KSES faculty, 7/8/22

Allison Pogue, CCCHS faculty, 7/15/22

Judianna Johns, WCES Pre-K assistant, 5/27/22

Toni Hawley, SHS faculty, 7/31/22

Susan Hopkins, Transportation driver, 7/15/22

Daphney Yates, Nutrition CCCHS cook, 7/19/22

E. Termination of Employment:

F. Non-Renewals:

Teresa Smith, SHS faculty, (listed incorrectly as resignation on 7/7 agenda), 5/27/22

G. Transfers approved:

Chad Smith, from Technology computer technician to Technology lead technician, replaces Joshua Stuart, 7/1/22  
Brittany Altom, from PVES life skills assistant to SMS general assistant, replaces Allison Poth, 7/26/22  
Haley Gleason, from PES PreK faculty to PES faculty, replaces Michelle Femino, 7/30/22  
Lindsey Greer, from ACESA STEM to SMS faculty, replaces Anna Bewley, 7/26/22  
Katie Pritchard, from CMS SpEd faculty to HMS SpEd faculty, new position, 7/27/22  
Barbara Warren-Bobo, from HMS 6<sup>th</sup> ELA/SS to HMS 6<sup>th</sup> Sci/SS, new position, 7/29/22  
Mary Melton, from HMS 7<sup>th</sup> ELA to HMS 7<sup>th</sup> Sci/SS, new position, 7/29/22  
Shelly Gupton, from Transportation full-time driver to Transportation administrative assistant (220 days), new position, 7/5/22  
Taylor Newton, from HHS SpEd one on one position to HHS SpEd assistant- resource, replaces Nicole Dugan, 8/1/22  
Ryan Philipp, from HHS academic specialist to CCCHS academic specialist, replaces David Hooper, 8/1/22  
Charlene Schroder, from Nutrition ACESA part-time cook to CMS part-time cook, replaces Beverly Simmons, 8/5/22  
Sarah Pruitt, from PVES faculty to KSES faculty, replaces Emily Enswinger, 8/1/22

#### H. Elections/Placements approved:

Lauren Shirley, CCCHS faculty, replaces Kelsey Hollis, 7/26/22  
Katelyn Qualls, ACESA faculty, replaces Mary Allen, 7/26/22  
Nathaniel Wilson, CMS faculty, replaces Sue Mullican, 7/26/22  
Stacey Terwilliger, ECES faculty, replaces Maggie Combs, 7/26/22  
Laura Beth Summers, SMS faculty, replaces Tyler Ogg, 7/26/22  
Jessica Brewer, WCES faculty, replaces Alexander Zettler, 7/26/22  
Leora Coleman, SMS faculty, replaces Jennifer Winters, 7/26/22  
Danielle Galford, CCCHS faculty, replaces Gary Halstead, 7/26/22  
Mindy Leigh Hansen, ECES bookkeeper, replaces Brittney Altom, 7/26/22  
Penny Mattox, KSES general assistant (receptionist), replaces Lynn Harte, 7/29/22  
Nathan Nix, CCCHS faculty, replaces Rebecca Hay, 7/26/22  
Maggie Leifheit, PES general assistant, replaces Rebecca Johnson, 7/30/22  
Jennifer Fleming, ACESA faculty, replaces Krystal Moberly, 7/26/22  
Hannah Morgan, SHS faculty, replaces Sarah Brown, 7/27/22  
Ashley Ruffin, PVES faculty, new position, 7/26/22  
Mary Claire Keller, ECES faculty, replaces Tara Fort, 7/26/22  
Tarah Perry, PVES extended resource assistant, replaces Krista Smith, 8/5/22  
Angela Moore, WCES general assistant, replaces Tracy Douglas (part-time position and unfulfilled part-time position 2021-22), 7/27/22  
Megan Bennett, KSES general assistant, replaces Keri Cross, 8/1/22  
Leann Fergusson, HHS SpEd assistant, replaces Alicia Brown, 8/1/22  
Charles Williams, HHS academic specialist, replaces Ryan Philipp, 8/1/22  
Katie Tingue, CMS faculty, replaces Rebecca McCullough, 7/26/22  
Hannah Dees, ECES faculty, replaces vacancy, 7/26/22  
Manning Glaus, CMS faculty, replaces Olivia McKown, 7/26/22

Alyson Burns, ACESA faculty, replaces Krista Claflin, 7/26/22  
Natalie Bass, HMS Life Skills assistant, replaces Dean Cain, 7/27/22  
Kim Czyszczak, HMS faculty, replaces Savannah Cornell, 7/26/22  
Rachel Lewis, ECES faculty, replaces Allanna Bonnell, 7/26/22  
Kayla Lowen, HMS faculty, replaces Jamie Slot, 7/26/22  
Matthew Clark, CMS faculty, replaces Heather Fish, 7/26/22  
Trina Sutor, CMS faculty, replaces Jeff Knott, 6/27/22